



2021 Parent Handbook Addendum

Camp Dates

Early Camp June 13 - June 19

Session A June 20 – July 3

Session B July 4 – July 17

Session C July 18 - July 31

Session D Aug 1 – Aug 14

Session A/B June 20 - July 17

Session B/C July 4 – July 31

Second C/D July 18 – Aug 14

Skylake Office: 559-642-3720

For time sensitive questions or change requests on travel during the season please call the office for fastest response time.

Jeff Portnoy, Co-Director, Co-Director, Jeff@skylake.com

Adrienne Portnoy-Durgin, Co-Director, Adrienne@skylake.com

Jessica Portnoy Sonka, Administrative Director, Jessica@skylake.com

Office Support Staff:

Riley Riordan and Alyssa LeDe, registration@skylake.com

Outline of Topics Included

- Travel to and From Camp – NO CLOSING CEREMONIES FOR 2021
- Pre-Camp Behavior and COVID-19 Pre-Arrival Health Screening Form
- **Required COVID Health Check to Complete Morning of Bus/Camp Drop Off** – See below for more information on filling this screening out on Camp in Touch or Companion on the morning your camper heads to camp!
- COVID-19 Vaccines and What They Mean for Camp
- COVID Protocols, Testing and Camp Sanitization Equipment for a Healthy Camp
- Companion Mobile App
- EZ Texting and Emergency Procedures
- Trading Post – Your camper’s account is already funded
- Reminder – NO CARE PACKAGES THIS YEAR
- One Way Emails to Campers through Camp in Touch and Mail to Campers
- Other Important Reminders and Tentative Dates for 2022!

Travel To and From Camp and No Closing Ceremonies

Camp will send out Travel Confirmation details by email to each family the week before travel to and from camp, to confirm the method of travel and bus stop information, arrival and departure times for buses. For those coming or going by car, you will receive an email with specific drop off/pick up details and time frames the week prior to travel dates. For now, those arriving/departing by car can plan on drop off at camp from 11AM-12 Noon, and pick up from 10:15AM-11:15AM. **There will be no closing ceremonies on pick up days. There are also no parent visits on changeover weekends for 4 week campers.**

Bus Stop Locations:

- **LA** - West LA Federal Building, 11000 Wilshire Blvd. #1000, Los Angeles, CA 90024
- **Emeryville** – Boat launch parking lot located on Powell St. Immediately opposite the Hong Kong East Ocean Seafood Restaurant, 3199 Powell St., Emeryville, 94608
- **Palo Alto** – Page Mill Park ‘N Ride at the intersection of Page Mill Rd. and Hwy 280
- **Tiburon** – Strawberry Shopping Center, Hwy 101. More specific location will be in email one week prior
- **San Francisco** – Stonestown Shipping Center, 19th Ave.. The area directly in front of City Sports will be the pick up and drop off location.

If we are still missing any travel forms from any campers, we will send specific reminders to those families. Otherwise you will hear from us one week prior to travel with these travel details. Bus fees have been added to accounts after most families made their final tuition payment. Families with an account balance due for bus fees will be settled to the card on file after camp. This is when we settle up Trading Post accounts too, to refund anything unspent. More details below on Trading Post.

Pre-Camp Behavior and Health Screenings – COVID-19 Pre-Arrival Health Form

Families and campers are asked to participate in low-risk activities in the 10 days prior to arrival at camp. Please avoid all social gatherings and activities where exposure to others outside your household may pose an elevated risk of exposure to COVID-19. If symptoms of COVID-19 develop, please notify camp prior to arrival to make arrangements and consult with your healthcare provider. If you have not yet completed the **COVID-19 Pre-Arrival Screening Form** in your Camp In Touch Account, please log in and complete this information which can be updated as anything changes prior to arrival. This is the form that asks questions pertaining to travel before camp, previous COVID illness if applicable, and COVID-19 Vaccination status if applicable.

A camper experiencing symptoms of Covid-19 will not be permitted to arrive in camp.

- Staff or campers who are ill and/or have a positive COVID-19 test must not attend camp until:
 - 10 days have passed since symptoms first appeared or a positive test, AND
 - Their symptoms have improved, AND
 - They have been fever-free for the last 24 hours (without the use of medicine that reduces fevers)
 - OR

If asymptomatic:

- 10 days have passed since specimen collection date

An unvaccinated camper who has been in close contact with someone confirmed to have Covid must quarantine for 10 days prior to camp and monitor for symptoms.

- It is possible to reduce quarantine time to 7 days if no symptoms show up and a negative test is produced on day 5 or later from exposure.

Covid-Health Check – To be completed on the morning of camp arrival!



COVID-19 Health Check

Complete the daily Health Check questionnaire.

We will be using a day of arrival **Covid-19 Health Check Questionnaire** for one parent to complete the day of arrival. It has two short questions pertaining to Covid-19 symptoms within the 48 hours before camp, and possible exposure to Covid-19. This will be a requirement to complete the screening before loading the bus. We will email everyone the link to the health check the day before camp as a reminder to complete it the next morning. It can also be found in your Camp in Touch account. Once we make it live for the first summer sessions, it will show up in your account as well. **Please wait to complete it until opening day if you see the image above in your account before you child's session.**

The link we will provide which goes directly to the Health check will open it in **Camp in Touch** from your computer, or through the new **Campanion** app if you open the link from your phone. If you have not downloaded **Campanion** to your phone by this time, and you follow the link from your phone, it will prompt you to download the app before you can complete the Health Check. Again, we recommend downloading Campanion well before your child's session for the best experience.

COVID Testing Pre-Arrival and In Camp Testing Information

PCR Home Saliva Test Kit for Pre-Arrival Test Requirement

Skylake families, it will be up to all of you to help us keep camp safe and Covid free this summer. We are asking that all campers submit a pre-arrival Covid-19 mail-in test kit. We have partnered with C-19 Solutions and Cordant Health for our Covid testing plan. The mail in test kit with Cordant Health will be the most streamlined and efficient way to collect and track results for all of our campers and have access to results within a portal created just for our campers. This test will cost you \$95 per camper. Many insurance companies are not covering the cost of Covid tests on individuals without symptoms any longer, but you may wish to submit your receipt for possible reimbursement as a claim that may still be covered. Initially you will pay by credit card for this test. Skylake will then be covering the cost of all follow up PCR tests conducted at camp.

***** Campers ages 12 and older who are fully vaccinated do not need to complete this pre-arrival test. They must have had their 2nd vaccine at least two weeks prior to arriving in camp in order to be considered fully vaccinated, and we need documentation online in the Covid-19 Pre-Arrival Screening form. We will be looking for test results in the portal before each session for all campers who do not meet the fully vaccinated criteria.**

The Pre-Camp Test Kit has a two-step process:

Step One - You will first order the test kit from our [COVID-19 Testing Landing Page](#). In order to ensure results are valid and acceptable within the 72 hour prior to arrival window please reference this chart below. The test kits will be shipped via Fed Ex Priority Overnight within 24-48 hours of order receipt to the address you provide. Payment isn't taken for the test at this step. It will be taken in Step Two when you Register the kit online after receiving it.

Step Two - Once you receive your kit, it will come with instructions on how to take the test sample (saliva test). **There will also be instructions in the box to REGISTER YOUR CAMPER'S TEST online with Cordant Health and you will pay for it at this stage.** This step must take place in order for the results to be emailed to you and available to Skylake in a Cordant Health HIPAA compliant portal. **You drop off the mail the test kit in the enclosed Fed Ex envelope on the Thursday before your camper's session begins to your nearest Fed Ex shipping location.** You can order your test kit in advance and have it waiting until your child's session. It is important to remember to not collect the sample for your camper until the Thursday prior to your sessions start to ensure results fall within the appropriate window. **Please do not delay your camper's entry into camp. This test is a requirement if they are not fully vaccinated. Campers will not be permitted to board the bus without it.**

CAMP SESSION	LAST DAY TO ORDER THE KIT TO HAVE IN TIME FOR YOUR SESSION:	COLLECT SAMPLE AND MAIL KIT BACK ON:	CAMP START DATE
Early Camp	June 3rd, Thursday	June 10th, Thursday	June 13th
A and A/B	June 10th, Thursday	June 17th, Thursday	June 20th
B and B/C	June 24th, Thursday	July 1st, Thursday	July 4th
C and C/D	July 8th, Thursday	July 15th, Thursday	July 18th
D	July 22nd, Thursday	July 29th, Thursday	August 1st

On Site Rapid PCR Testing

Skylake will be implementing a ground-breaking PCR test kit for on-site testing which provides reliable PCR test results without the wait of sending samples to a lab. The MobileDetectBio BCC19 Test Kit by Detectachem combines laboratory-grade diagnostics with rapid result reporting capabilities. We will have the capacity to run 96 PCR tests in 30 minutes. Campers will remain masked within their cohorts until all campers are confirmed to have a

negative Covid test upon arrival. Our current plan is to test campers on the day of arrival, and follow up testing as recommended by CDC. The tests will also be available to immediately test any symptomatic camper or staff member with a 30 minute turnaround for results while they are isolated from others.

We researched many rapid testing options, and determined that we wanted the very best and most accurate test possible to keep camp safe. The cost of each test is approximately \$50 which Skylake will be absorbing to make sure we have the gold standard test. This testing system is used by the Army, NYPD, NFL, NBA, Boston Marathon, school districts, nursing homes, food manufacturing facilities, and fast food chains to name a few.

COVID-19 Vaccinations and What They Mean for Camp

As previously mentioned, all Skylake Staff will have received the Covid-19 vaccine prior to the start of camp. Many campers ages 12-15 are now eligible to receive the vaccine and we are getting steady updates of how many are taking advantage of this opportunity. We strongly urge you to take advantage of this opportunity before camp begins. The more campers that come to camp vaccinated the better our odds are of having a safe and virus free summer for all.

Please remember to complete the **COVID-19 Pre-Arrival screening form with the dates of the vaccine and upload of the vaccine card as well.** The CDC Summer Camp Guidance and the California Department of Public Health Summer Camp guidance are evolving to reflect these new developments with vaccinated campers and we continue to factor in new information. Many camps are following the additional recommendations of the American Camp Association and Association of Camp Nursing professionals who still encourage vaccinated campers to take all the same precautions in camp as unvaccinated campers, given the large number of campers under the age of 12 who are not able to be vaccinated. As of this point in time, Skylake does not plan to treat vaccinated and unvaccinated campers any differently in camp with respect to safety protocols. And vaccinated staff will still role model by wearing masks around campers outside their own cohorts when indoors, and when distancing isn't possible outdoors. We will keep families updated prior to each session if anything significant changes with our interpretation of the guidance.

COVID-19 Protocols, Face Coverings and Physical Distancing

Skylake continues to follow guidance from the CDHP Health and CDC Summer Camp recommendations. The following protocols are the latest information we have heading into our earliest sessions. With the California "Blueprint for a Safer Economy" tiered system changes on June 15th, CDHP has communicated that many of these Summer Camp guidelines will continue to be recommendations given the youth setting and high number of campers not eligible for the vaccine.

Face Coverings

Campers should come to camp with at least 7 washable face coverings or a disposable mask for each day. Camp will provide an additional cloth face covering to keep. The Early Camp session

is the only session without laundry service. Campers in two week sessions and longer will have the opportunity to have face coverings laundered. We will also have disposable masks available whenever a camper is without one and needs one.

Face Coverings will be required when campers are:

- riding the bus to and from camp (both vaccinated and unvaccinated)
- inside any camp buildings (except for inside their own cabin)
- in toilet and sink area of shower houses (except when brushing teeth)
- gathered with all of camp outside, such as at flag raising and flag retreat
- in sustained contact other campers outside their cohorts and not able to maintain maximum distance

Face Coverings will NOT be required when campers are:

- with just their cabin group cohort whether inside or outside their cabin
- outside and physically distanced from others outside their cohort
- swimming, in the lake, or on a water craft
- in the shower and when brushing teeth at sinks
- Skylake will remain supportive of staff or campers who choose to wear a mask at times when it is not specifically required.

Other safety protocols

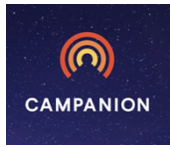
- Campers will sleep in a head-to-toe configuration to maintain 6 feet of space between heads when sleeping indoors
- Rotation of cabins sleeping outdoors under the stars on new cots ordered for 2021
- Staggered schedules for bathroom usage and bathing areas when masks are not required
- Frequent handwashing prior to every meal and between any activity where shared equipment is in use
- Surfaces that are touched frequently throughout the day will be cleaned and sanitized on an increased schedule

UV-C Sanitation and the R-Zero Arc at Camp

Over the course of the pandemic, Skylake has acquired and stocked up on a large supply of personal protective equipment, hand soaps, hand sanitizers, as well as equipment to help us sanitize areas of camp to protect camp from Covid-19. We purchased electrostatic sprayers for sanitizing activity areas and equipment, shower houses, restrooms and other frequently used spaces.

We are extremely fortunate that through the help of a Skylake parent, we are now also incorporating the use of hospital grade UV-C Sanitation. Skylake will now be using the **R-Zero Arc** throughout camp to disinfect after cleaning. Arc destroys harmful pathogens, including human coronavirus, influenza, norovirus and E. coli in less than 7 minutes. The addition of these machines in camp this summer, gives us another layer of safety to prevent the spread of COVID-19 along with these other viruses that can become an issue in camp. We are grateful to

this parent for helping make this possible and we are excited about the innovation and advancements that will keep campers safe for years to come.



Announcing Campanion Mobile App!

We're excited to announce a new feature for parents to get more from our daily photos uploaded during camp. **Campanion** is the new mobile app that we are launching this year to share photos and news updates from camp. Each parent on the camper account has access to download this app to their phone and easily scroll through the photos we will post each day. You will also receive notifications when your camper appears in a photo with the help of face finder technology. Our hope is that Campanion makes you feel closer to your camper's experience than ever before. We know it will be a little bit harder to let go this year after families have been so close.

Campanion is an enhancement and addition to how we have been posting photos each summer in Camp in Touch. Photos will still show up in Camp in Touch, and those same albums will also show up on your Campanion App for easy downloading and sharing.

Skylake has held a philosophy on posting just enough photos of campers to give parents a taste of the fun they are having and to see they are healthy and happy, but then also giving campers the space to grow and find their independence while away from home. Our approach to taking photos has been to capture roughly 100 photos each day at a wide variety of activities and where we can capture the most campers in an inconspicuous way with little or no posing for the camera. We feel the less intrusion into the daily routine the better. That being said, when the photographer is stopping by activities, some campers will flock to the camera and smile to be posted online, while others tend to shy away from the camera.

With the new face finder technology and push notifications that you will get to your phone when your child is detected, we understand that parents may want to see more photos of their camper each day. We can't promise you will receive tagged photos of your camper each day, but our goal will be to get you a few during the session. We are embracing this advancement in technology to give parents a better camp photo experience, and we ask that you be patient with us this first year as we attempt to maneuver through this delicate balance of incorporating it into Skylake. This has been a core value issue for us at camp, that campers have this very positive independent experience at camp without sharing too much. If you do not see photos of your camper by the third or fourth day in camp, please feel free to reach out to us so we can be sure to get some photos of them.

To get started with Companion, follow these three simple steps:

1. Download the Companion app available on iOS and Android to your phone today from the App store on your iPhone, or Play Store from your Android.
2. **Find the App on your phone and log in** to the app using your Camper Account login email and password (the same one you use for Camp In Touch). Parents should each download the App and use their own email to log in. If one parent ever changes a password after forgetting it for example, it would then lock the other parent out from logging in, so we really advise each parent log in as themselves. The app is free for each parent in both the primary and alternate household.
 - o **For parents who have not used Camp In Touch** (i.e. you aren't the parent filling out the forms and application each year) and don't know what your password is, we can email you a password reset link to set up a password with the log in email we have on account for you. If you receive emails from us, we have a log in email for you, and you just need to set up a password. Give us a call or email us at registration@skylake.com if that's the case and we can get that email right off to you.
3. Once the App is downloaded on your phone, you will be prompted to **Upload** a reference photo of your child – **IMPORTANT** – You must take this reference photo before they leave for camp to have the tagged photos feature work. You can't upload an existing photo of them. And once one parent takes the camper reference photo, it is set up on all parent devices. Only one parent needs to do this step.

During camp, you will receive push notifications when your camper is tagged in a photo. You will be able to download these photos to your phone for free and share them too. Please download the App well before your camper's session, so that you have the best experience possible with this new feature. It is very user friendly and we were very pleased with it during testing!

EZ-Texting and Emergency Procedures

Our world continues to get more complicated, this year no exception. Rest assured that Skylake is prepared to deal with an emergency situation in camp including notifying and informing parents of what is taking place.

We have signed on with a new texting provider for 2021 that is integrated within the CampMinder system. There is nothing you need to do in advance to receive a text from us other than double check in your Camp In Touch account that we have cell phone numbers for each parent. We primarily have the system in place for Emergency Texting needs if we need to notify everyone in a session quickly or if a bus is running late. We understand everyone may not be on their email all day and we therefore would use a text to make sure you know what is going on immediately. **We will continue to use our online Daily Newsletter in Camp In Touch during camp to communicate, as well as our email system as appropriate.**

While we do not plan to communicate regularly via text, we may use it if we are missing a critical health form from you just before camp that we need in order to welcome your camper.

Because this system integrates better with CampMinder than our previous system, we may find we will use it more in the future in ways to add value and convenience for parents. Please log into your account, then under **Your Family**, select **Update Addresses and Phone Numbers**, and double check that your cell phone is accurate and up to date. It's the first number to be listed.

Trading Post

All campers have a deposit on account for spending at the Trading Post that was added at the time of enrollment. You do not need to do anything more, and whatever your camper doesn't spend from the deposit will be refunded to you after the close of their session. Campers will be able to purchase snacks and candy items a few days each week, as well as pick up any toiletry items they may have run out of. Each session will have a Clothing Sale day as well, where campers can pick out a Skylake clothing item such as a T-shirt, Sweatshirt, Sweatpants, hats, water bottles, etc. They enjoy this experience of shopping for themselves and we will have some additional fun items this year to make up for not allowing care packages this summer.

NO Care Packages for 2021

Skylake normally allows a care package to be mailed from home of a specified size and no more than one per week. We are not sending our traditional Pre-addressed Care package labels this year, and we ask all parents to relay this information to grandparents and other family members who may be thinking they want to send a care package to your camper. We will unfortunately have to return to sender any care packages that arrive in camp this summer. We thank you in advance for understanding this rule for this summer. We still encourage letter writing and are allowing regular sized mail which will be sorted daily and handed out after lunch.

Email System TO Campers, and Mail To and From Camp

The CampMinder system offers a one-way email from parents to their camper through Camp In Touch. Skylake has purchased Camp Stamps for each family to send off occasional emails to their camper. The system is not set up for the purchase of camp stamps, so once you log in to your Camp In Touch account during your child's session, you will be able to immediately send an email. We print these emails out at 11AM each morning and they are sorted with all of the regular USPS mail. We have found that good old fashion snail mail goes a long way with campers, and we encourage you to mail letters and only occasionally send an email to check in or to get a quick message to your camper.

Mail to your Camper should be addressed as follows:

Camper First & Last Name
Skylake Yosemite Camp
37976 Rd. 222 #25
Wishon, CA. 93669

Parents will receive a postcard from your child's counselor just a few days after they arrive in camp. We work to get those mailed on Monday after the Sunday start to each session. And your camper will write a postcard home that first week as well. **KEEP IN MIND THE FOLLOWING "RULE OF THUMB"...** The unhappy camper writes home three times a day. The

happy camper never writes home. If you wish for your child to write home, please send them with letterhead and pre-stamped and addressed envelopes to make it easy for them. We will also stamp any camper mail that needs a stamp! And we can give any camper an envelope and paper too.

Other Important Reminders:

- **Please check your camper for lice in the weeks leading up to camp and make sure it is treated well before arrival should you find it.** We had a few cases on opening days of sessions in 2019 and we would really like to avoid the need for lice treatments and endless combing this summer. We may end up billing families if a camper requires lice treatment and we call in the Lice Doctors.
- **No Miller's Trips for CILT's**, but YES to Backpacking in the wilderness – Please bring your sturdy broken in hiking boots!
- Any and All **Medications** that come to camp with your child must be logged in the Health History form under Medications, and they must be in original containers.
- **No Cell Phones & Electronic Devices** – Skylake believes campers should be 100% free of cell phones and electronic devices that access the internet. Camp starts from the moment the camper gets on the bus. We ask that your child leave these items at home and not bring these items with them. We will mail home any phone or device that makes its way to camp. Please no kindles. Books by flashlight are more fun at camp.
- **Daily Newsletters** will still be posted in Camp in Touch where they have always been posted. Please log in to Camp In Touch during your child's session to see the Daily News in addition to the photos that will come through on the Companion App.
- **Phone Call Policy** – Parents may always call camp if there is a concern and your child's counselor will call you back after dinner approximately 6:45-7:00 PM. Campers as a general rule are not permitted to talk on the phone with a parent. Years of history has proved that the "no phone call policy" reduces homesickness.
- The Skylake Office phones are covered daily from 8:00AM-7:00PM with messages checked regularly at other times.

Important Dates to Remember

- September 1, 2021 Priority Enrollment for Returning Campers begins.
- October 31, 2021 Priority Enrollment Ends and New Campers can be enrolled.
- Girls camp will be almost 100% sold out by the end of Priority enrollment for 4th grade and up.

2022 Tentative Summer Dates

Early Camp June 12 - June 18

Session A June 19 - July 2

Session B July 3 - July 16

Session C July 17 - July 30

Session D July 31 - Aug 13